

25 August 2020



Dear Parent/Carer

I am writing to you today to provide an update on the bus service provided by Decker Bus for students who live in Yaxley. I have been working very closely with Decker Bus to ensure that the service can continue to run whilst at the same time ensure the safety of students on their journey to and from school. The Government have released specific guidelines on school transport and what is expected of students who use such transport.

As you are aware we are implementing staggered start times for different year groups, however the bus service are only able to provide one service and, due to the guidance surrounding the length of journey time to be limited to 15 minutes, there will be a new timetable and route which will be in operation, initially for the Autumn term to accommodate this. All year groups will be able to use this service, but there will be colour coded areas for each year group to sit in. No late mark will be given to any student arriving outside their bubble arrival time provided they have travelled on the school bus. On arrival to school students will be monitored exiting the bus by a member of school staff.

#### Provisional route change for Autumn term

The pick-up locations and times as follows:-

- **Broadway, Top of Windsor Road**                      **8.30am**
- **Broadway, Shopping Centre**                              **8.32am**
- **Broadway, Top of Middletons Road**                      **8.34am**
- **Broadway, Gulf Garage**                                      **8.35am**

Hampton Gardens pick up:-

- **3.25pm arrival at school for 3.35pm departure**

Students in Years 7 and 8 will be asked to remain in their year group pastoral support areas from 3pm until it is time to catch the bus home.

Students wishing to use this service must adhere to the following safety procedures that have been implemented by Decker Bus:

- Students **MUST** sanitise their hands when entering and departing the bus at the sanitising station located at the bus entrance.
- **Face Coverings** - In accordance with advice from PHE as confirmed in the Transport Guidance from the Autumn term secondary pupils aged 11+ will be expected to wear a face covering **provided by their parent/carers** when travelling on dedicated school

Head of School: Alastair Greenwood

Executive Headteacher: Helen Price

Hartland Avenue, Hampton Gardens, Peterborough, PE7 8HR

E: [enquiries@hamptongardens.org.uk](mailto:enquiries@hamptongardens.org.uk) [www.hamptongardens.org.uk](http://www.hamptongardens.org.uk) T: 01733 246700

Hampton Academies Trust t/a Hampton Gardens Company Reg No. 9129775 VAT Reg Number 204 0898 24

transport. If a student is not wearing a face mask then they will not be able to travel on the bus.

- Students will be required to sit in the colour coded seating areas for year group bubbles: **Year 7 - Green, Year 8 - Red, Year 9 - Blue, Year 10 - Orange**
- It is especially important to maximise the ventilation of fresh air (from outside the vehicle) on dedicated school and college transport, particularly through opening windows and ceiling vents. All windows will remain open on the bus for the duration of the journey, students are not to close any windows (regardless of weather conditions) and must remain seated for the duration of the journey.
- Before and after each journey the bus will be sprayed with a sanitiser/disinfectant.

### Behaviour expectations

Government guidelines state they do not expect drivers to police pupil behaviour. The role of the driver is to focus on driving the vehicle safely. All students should ensure that they sit in the correct allocated area and remain seated in their seat for the duration of their journey. Any student not following the rules will be removed from the service with immediate effect and no refund given.

### Tickets and Passes

During this period the bus provider has had to change the way in which it issues tickets/passes to ensure that they have an accurate record of who has used the service and it is therefore essential that all passes are bought in advance of using the service. This means that students will not be able to purchase single day tickets until further notice.

The only tickets that will be available will be weekly, ½ termly and termly passes which can now be purchased from the office. Passes will be handed to students on the first day back.

Weekly passes must be purchased by 4.00pm on a Friday for the following week's bus pass, and again will be handed to the student on the Monday morning.

Term Ticket Valid until 18/12/2020 = £191.70

½ Term Ticket Valid until 23/10/2020 = £97.20

Weekly Ticket: (purchased in advance) = £15.00 per week

Payment can be made via bank transfer or cash to the office, unfortunately payment over the phone cannot be made this term as Decker Bus are in the process of moving offices and the new card machines have not been installed yet.

Office Hours are 10.00am until 4.00pm Monday to Friday and Decker Bus are now based next door to Station Bridge Vets, Decker Bus Group LTD, Station Bridge, Yaxley PE7 3EL.

**PLEASE NOTE the new telephone number 01733 973832.**

If you wish to pay via bank transfer, they will require the student's name as the reference and also an email to [info@deckerbus.co.uk](mailto:info@deckerbus.co.uk) with the following information:

Student Name:

Year/Class:

Address:

Parents Name and Telephone Number:

Sort Code: 20-63-28

Account Number: 63148041

Decker Bus Group LTD

**Year 7 Students only**

On Friday 4 September the bus will be put on **free of charge** for Year 7 students only. For track and trace purposes an email with the student's Name, Year, Form, Parents Name and contact details must be sent to [info@deckerbus.co.uk](mailto:info@deckerbus.co.uk) by 3.00pm on Thursday 3 September if you wish to use this service. The pick-up locations and times for Friday 4 September are as follows:

- **Broadway, Top of Windsor Road 8.00am**
- **Broadway, Shopping Centre 8.02am**
- **Broadway, Top of Middletons Road 8.04am**
- **Broadway, Gulf Garage 8.05am**
- **ETA Hampton Gardens 8:15am**

Yours sincerely



**Mr A Greenwood**  
Head of School